

Town of Richmond
Planning Board Public Hearing
December 7, 2021 7:00 PM Richmond Veterans Hall

Members Present:

Stacie Maillet (Chairman)
Kathryn McWhirk
Eric Duda
Jed Butterfield (Alt.)
Doug Bersaw (Selectman's Rep.)

Members Absent

Lloyd Condon (Vice Chairman)
Jason Macdonald
Doug Smith (Secretary)

Public: Charles Lawrence (Surveyor), Steven Filipi.

Meeting called to order at 7:00 PM

Butterfield seated for Vice Condon.

It was discussed by the Chair Maillet to change the agenda and address the proposed Subdivision on Map 405 Lot 39 before mail.

1. Public:

No one from the public.

2. Proposed Subdivision Map 405 Lot 39:

Public hearing was called to order at 7:02 PM.

Charles Lawrence presented the proposed Subdivision for Map 406 Lot 39. The proposed subdivision is located at 436 Old Homestead Hwy. (Rt. 32) Richmond, NH. and is presently owed by Arnie C. Filipi. The subdivision applicant is Filipi Construction. 216 Upper Troy Road, Fitzwilliam, NH.

Charles Lawrence will represent the owner and applicant. The property was originally 23.39 acres, and the intent is to subdivide two additional lots and keep the home lot intact. Currently there is 21.39 acres in current use. The subdivision will create 3 lots total Map 405 Lot 39 will be 13.22 acres with 299.23 feet of road frontage. Lot 39-2 located just south of Lot 39 will have 5.10 acres with 261.30 feet of road frontage. The final Lot 39.3 located just North of Lot 39 will have 5.06 acres and 282.61 feet of road frontage, this lot contains the original house with well and septic.

Two driveway permits have been issued through the State of NH DOT for lots 39 and 39-2, the original home lot 39.3 has an existing driveway.

Submitted that night was a Release form for Protective Well Radii from NH. Department of Environmental Services for lot 39-3 (RSA 485-A:30-b). The release has been recorded at the Cheshire County Registry of Deeds.

THESE MINUTES MAY BE APPROVED AND /OR AMENDED AT THE FOLLOWING MEETING

Lawrence submitted a letter of representation from Steven Filipi at the public hearing. Steven Filipi is a second owner that was not located in the Owners Signature Box on the plat.

The board asked about the wetlands and was told that if a wetland permit was needed to build at that time they would apply for one.

The application was not accepted as a completed application and the newly added information will be put on the final plat and mylar before it is accepted as complete. The Planning Board decided with the holidays and the time of year to do a site walk.

Three members would attend the site walk and bring the information back to the board for review. Chairman Maillet, Butterfield and Duda will meet with Lawrence on Sunday December 12, 2021 at 9:00 AM for the site walk.

Lawrence will submit and deliver the corrected copy of the plats and Mylar to the Town Hall by Monday December 13, 2021, for a review to address the addition of a second owner's name. At this time if all is complete the application will be accepted as a completed application and the hearing will continue December 14, 2021

Motion made by Bersaw to continue the public hearing until December 14, 2021, at 7:00 PM located at the Richmond Veterans Hall. Seconded by McWhirk. All in favor. None Opposed. Motion carries.

Hearing continued at 7:35 PM.

3. Mail:

Southwest Regional Planning Commission November Newsletter.

NH. Town and City Magazine from the NH Municipal Association, November-December.

4. Regulation changes:

Public Hearing called to order at 7:37 PM for Site Plan and Subdivision Regulation changes.

The Planning Board received and reviewed the changes in advance of the Hearing. Updates are listed in the November 2, 2021, Planning Board minutes.

There were a few small changes but nothing significant.

Site Plan Review Regulations and Application had no changes.

Subdivision Regulations:

Page 2, Capitalize the month of DECEMBER.

Page 21, add page numbers for Subdivision Application, Subdivision Application Checklist and Fee Schedule.

Page 34, Last paragraph, first line change the word cand to and.

Public Hearing closed at 7:50 PM.

It was the consensus of the board that there were not enough significant changes to warrant a second public hearing.

Motion made by Bersaw to accept the changes presented in the Site Plan Review Regulations and the Subdivision Regulations as amended. Seconded by Duda. All in favor. None opposed. Motion carries.

5. Minutes November 2, 2021:

Page 3, under 1. Zoom, first line change the word Rihcmond to **Richmond**.

Motion made by Duda to accept the minutes of November 2, 2021, as amended. Seconded by McWhirk. Four in favor. None opposed. One abstention. Motion carries.

6. Discussion on timeline for proposed Zoning changes:

Discussion on a timeline to address the Zoning Ordinance change requested by the Selectmen. It was decided to hold a Public Hearing on Tuesday January 4, 2022. This will give ample time to post the hearing and have the final copy ready for review.

Motion made by Chairman Maillet to address the 2022 ballot changes for Zoning Ordinances on Tuesday January 4, 2022, at 7:00 PM located at the Richmond Veterans Hall, Rt. 32 North. Duda seconded. All in favor. None opposed. Motion carries.

7. Other:

1. Update on Zoom:

Zoom has been an alternative method of having meetings without actual contact. This has been a method used by many boards, committees, and commissions across the state.

Bersaw explained that according to Attorney Hoppock we can offer Zoom, but we must have a physical quorum in place. The person zooming can vote and it does count. This would be like the board using a cell phone or landline on speaker.

With no further business before the board.

Motion made by Bersaw to adjourn. Seconded by Duda. All in favor. None opposed. Motion carries.

Meeting adjourned at 8:05 PM.

Respectfully Submitted,

Kandace Mattson